



Stakeholder Circle™

Using the *Stakeholder Circle®* Software

Part 10: Version control



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Download additional parts of this manual from:

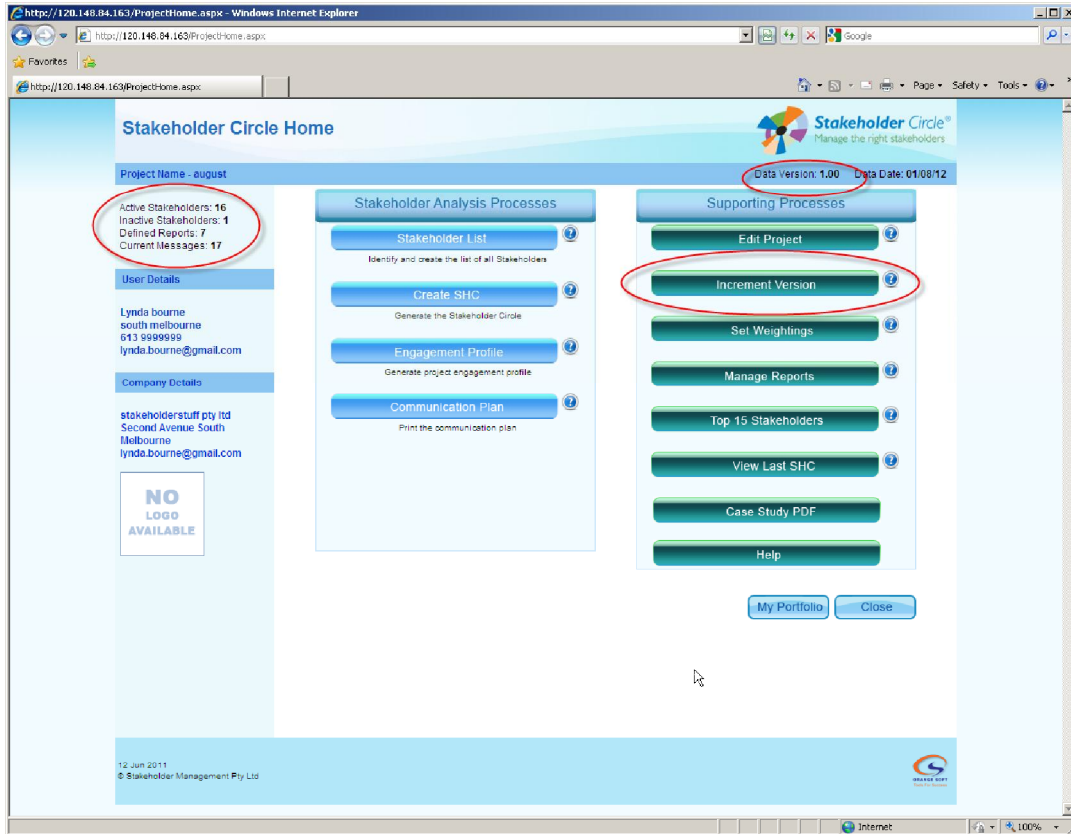
<http://www.stakeholdermapping.com/stakeholder-management-software-and-tools/98/>





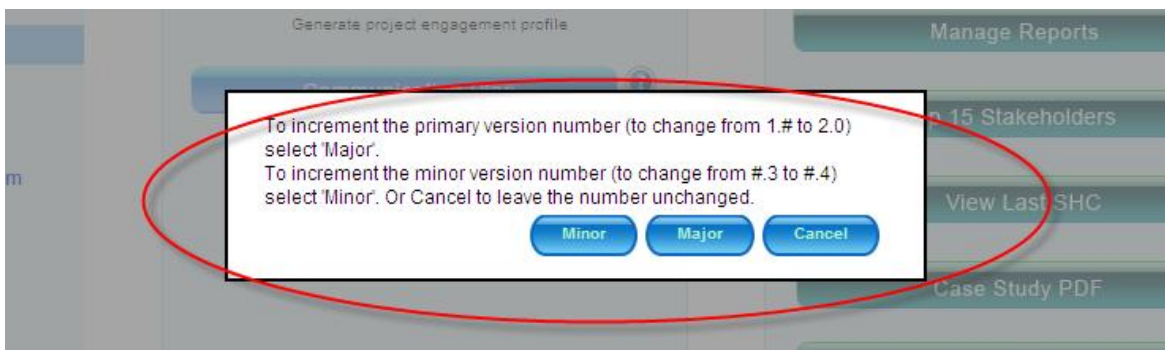
You will need to update the version to save this data. By re-versioning you will be able to build up a historical record of all stakeholder engagement activities related to this project or activity.

To re-version return to main menu



You can see from the information in the left hand part of this screen that 17 communication messages have been selected. This reflects the work that we have just completed in developing the communication plan for our stakeholders.

To re-version select **increment version** Note in the top right hand corner the current version is 1.00





You will have to decide whether you need to do a major or a minor reversion. If you have completed your first stage of data entry and have begun the communication you have defined to engage your stakeholders you should probably do a major re-version. If you have to review your stakeholder community at a new stage of your work or if there are major changes to the membership of the community you should select **major** for all others select **minor**



You now have a new version . the first engagement profile of each stakeholder is preserved as is the Stakeholder Circle map developed as a result of the stakeholder analytics . steps 1,2, and 3.

The stakeholder list from the previous version will be over written with any new data: all comments will be (so you should date them).

